

Hames PE Center Task Force Meeting
Sitka Fire Hall
October 25, 2007
12:00 pm – 1:00 pm

Minutes

Present: Kayla Boettcher, Chair; Thad Poulson; Fred Knowles; Michael Harper; Megan Pasternak; Sherry Tuttle; Ann Strain; Curt Ledford; Joe Castro; Steve Bradshaw; Bob Medinger; Lynn McGowan; Russ Thorpe; John Stein; Grace Brooks; Eric Speck; Bill Spivey; Josh Branham; Marcel LaPerriere; Brant Brantman; and Cindy Edwards

I. Revenues

Existing Membership

General feeling is that current memberships should be honored and it should not be the hardship of the new owner, i.e. the existing memberships should be reflected in the tenant landlord relationship as "advanced revenues." The amount is thought to be about \$7,000. However, it was also suggested it's not worth jeopardizing the lease for that amount if that becomes a sticking point.

Ann reported that according to Josh's records Hames generates:

\$263	a month for \$2 day passes (children)
\$675	a month for \$4 day passes (adult)
\$1,458.33	a month from Coast Guard for rescue swimmers and family passes (Contract expired end of Sept or will the end of Oct)
\$1,250	Headstart
\$1,350	Trooper Academy (Contract is not current?)
\$1,397.5	Edgecumbe High School at \$65 an hour for 1 hour a day, 5 days a week

Josh needs a computer to be able to accurately maintain revenues. **Russ will provide a computer.**

Sub-committee to research change in rate schedule and other sources of revenue (Lynn, Ann, John)

Rates for day usage and memberships

Corporate

Non-profits

Groups

Individual

Selling food & beverage?

II. Work Party – November 10: 8am – 4pm

Megan will do the PR

Junk – Russ/Sherry

Russ will work with Josh and have junk removed before November 10

Ann will contact Way Family about tanning bed

Joe is meeting with Hugh about city storage possibilities.

Painting – Megan

Russ will let us know what equipment is available

Lisa – Landscape

Tree and Landscape Committee will help

Lisa will follow up with Russ as to equipment available, rakes, clippers, etc.

Cleaning – Thad

Thad will get together with Josh to determine priorities for cleaning

Front Door Greeter – Ann

Ann will direct people to the appropriate places

Josh will also be available

III. Equipment update

Lynn hasn't heard back yet about cruise industry's interest in donating equipment.

Recommended that Lisa write a letter to the white E requesting equipment.

IV. Lease

Major capital improvements should be recouped by the City should SJ sell the building to another entity and that should be included in the lease.

V. Heating costs

Brant brought up converting the existing boiler to dual oil and electric. Heating with electric would save the City money and save the air. Brant knows a group that could provide the price of the conversion.

Sub committee developed to examine the option of dual boiler and what the cost and time line would be. (Joe, Brant, Fred, Russ, Marcel, Cindy)

VI. Items for the Assembly Meeting on November 27

Need to have for the group by the 14th and the Assembly needs the items by the 21st

- Budget with hard numbers and the bottom line needs to remain the bottom line (need to include revenue and in-kind)
- Marketing Plan (how to increase revenues) – Sherry
- Management Plan – Curt
- Report of community efforts (work party, meetings and attendance) and demonstration of public support
- Lease
- Life guard plan (recruit and sustain)

It would be good to have some media coverage; an update on what has occurred. Also need to get people to attend the Assembly Meeting again.

VII. Next Meeting:

**Thursday, November 1, 2007, at noon at the
Sitka Fire Department**